

F-1 & J-1 Transfer-In Form

This form is for students who are requesting the transfer of their F-1 or J-1 SEVIS record from their current institution **to Georgetown University School of Continuing Studies**. **Part I must be completed by the student and Part II must be completed by a Designated School Official (DSO) or Alternate Responsible Officer (ARO) at the student's current institution.** The student must upload this form and supporting documentation to the Student Portal before Georgetown University School of Continuing Studies can issue an immigration document.

Part I: To be completed by the STUDENT

STUDENT INFORMATION

Given/First Name		Family/Last Name	
Telephone #		Email Address	
Date of Birth		By signing this form, I am officially requesting that my SEVIS record be transferred to Georgetown University- School of Continuing Studies.	
SEVIS ID	NOO _____	SIGNATURE	

GEORGETOWN UNIVERSITY PROGRAM INFORMATION

Entry Term	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer
Degree	<input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> DLS <input type="checkbox"/> Non-degree <input type="checkbox"/> Other
Department/Program	

Part II: To be completed by school DSO or ARO

ENROLLMENT INFORMATION

The student named above:

	Is taking a full course of study at this school and is expected to complete on:	
	Completed the course of study at this school on:	
	Did not complete the course of study but terminated attendance on:	
Enrollment dates at your institution:	Start Date	End Date

Additional Comments:

SEVIS TRANSFER INFORMATION AROs should use "P-1-01850" as the program number.

DSOs should use "Georgetown University-School of Continuing Studies : School Code WAS214F00001002"

Transfer Release Date

CURRENT INTERNATIONAL STUDENT ADVISOR INFORMATION

Name of Institution			
Name of Advisor		Telephone #	
Title		Email Address	
SIGNATURE			

For questions, email: scsimmigration@georgetown.edu.