

SCS Wellness Room Policy (October 2017)

Purpose

In order to support the wellness and parenting needs of faculty, staff, and students, Georgetown University's School of Continuing Studies (SCS) has dedicated a wellness room in its facility at 640 Massachusetts Ave NW. This room is a private space dedicated for the purposes of expressing breast milk, nursing a child, administering medicine, and/or other medically necessary activities. The space meets applicable requirements under federal and local law that apply.

Location

The wellness room is located on the C2 lower level across from the Sweet You Café in room C206.

Room Usage Guidelines

1. The wellness room is not a break room. Non-medically necessary activities, or non-lactation related activities, such as meditation, prayer, napping and studying are not permitted in this room and should be undertaken elsewhere.
2. The room is not intended to provide space to rest for those with medical conditions that are highly contagious from contact with contaminated surfaces, such as influenza, stomach viruses, common cold, etc. Individuals who are sick with such conditions should stay home and seek medical care, as needed.
3. The wellness room may not be used for more than one hour at a time.
4. The key to the room can be checked out at the front desk on Level 1. The key should be returned to the front desk immediately after use. A \$10 fee will be charged for any lost keys.
5. Access to the room is provided on a first come, first serve basis. It is helpful, though not required, to contact the front desk in advance of planned use of the room so that the front desk staff members may be prepared to quickly provide the key. However, advance notice does not guarantee the room will be available. (scsfrontdesk@georgetown.edu)
6. The 'Room Occupied' sign should be placed on the outside of the door when the room is in use. Please take this sign off and place it on the counter inside the room when you leave.
7. Personal belongings, including breastmilk, should not be left in the room after use. The room should be left in the same condition as it was found.
8. Employee break time requirements for expressing breast milk are covered under the Patient Protection and Affordable Care Act and Code of the District of Columbia Sec. 2-1402.82. Questions about such breaks should be directed to the employee's supervisor.
9. Please notify the front desk if the wellness room is not clean, if there are any scheduling concerns, or any other problems with the room.