

F-1 & J-1 Transfer-In Form

This form is for students who are requesting the transfer of their F-1 or J-1 SEVIS record from their current institution to **Georgetown University's School of Continuing Studies (SCS)**. **Part I must be completed by the student, and Part II must be completed by a Designated School Official (DSO) or Alternate Responsible Officer (ARO) at the student's current institution.** DSOs/AROs should return the form to the student to be uploaded with their other transfer documents when requesting a Form I-20 or DS-2019 from Georgetown SCS.

Part I: To be completed by the STUDENT

STUDENT INFORMATION

Given/First Name		Family/Last Name	
Telephone #		Email Address	
Date of Birth		SEVIS ID	N00 _____

GEORGETOWN UNIVERSITY PROGRAM INFORMATION

Entry Term	[<input type="checkbox"/>] Fall [<input type="checkbox"/>] Spring [<input type="checkbox"/>] Summer
Degree	[<input type="checkbox"/>] Bachelor's [<input type="checkbox"/>] Master's [<input type="checkbox"/>] DLS [<input type="checkbox"/>] Summer School [<input type="checkbox"/>] Other
Department/Program	
Student Attestation	By signing this form, I am officially requesting that my SEVIS record be transferred to Georgetown University – School of Continuing Studies. I understand that if I decide not to obtain a Georgetown Form I-20 or Form DS-2019 after my SEVIS record is transferred, it is my responsibility to contact the institution where I was last a student to request my SEVIS record be returned to that institution. I understand that failure to do so will result in the SEVIS system automatically terminating my F-1 record, which could negatively impact future U.S. visa and benefits applications and my ability to enter the United States. <div style="display: flex; justify-content: space-between;"> _____ _____ </div> <div style="display: flex; justify-content: space-between;"> Student Signature Date </div>

Part II: To be completed by school DSO or ARO

ENROLLMENT INFORMATION – *Georgetown SCS will not accept Terminated or Completed SEVIS records.*

Enrollment at your institution:	Start Date		End Date		CIP Code	
For F-1 transfers, please provide dates if any of the following have been requested or authorized:						
Curricular Practical Training						
Optional Practical Training						
Reduced Course Loads						
For J-1 transfers, please indicate the current J-1 category and objective as well as any authorized academic training periods:						
J-1 Category and Objective						
Academic Training						

SEVIS TRANSFER INFORMATION AROs should use "P-1-01850" as the program number.

DSOs should use "Georgetown University-School of Continuing Studies: School Code WAS214F00001002"

Transfer Release Date - Do not transfer until you see a Georgetown SCS admission letter.	
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CURRENT INTERNATIONAL STUDENT ADVISOR INFORMATION

Name of Institution			
Name of Advisor		Telephone #	
Title		Email Address	
SIGNATURE		Date	

Please return this form to the student. The student will need this form to request a new immigration document from Georgetown SCS.

For questions, please email scsimmigration@georgetown.edu or call: 202-687-6455.