

Sample Letter from Bank

**All italicized text should be changed to be sponsor-specific.*

Hoya National Bank

2535 Midye Sokak | Istanbul, Turkey 00145
Tel: 0-90-212-258-2558 | Fax: 0-90-212-258-7233
www.hoyanationalbank.com.tr

Today's Date

Georgetown University
Office of International Programs

Dear Sir/Madam:

Our records indicate that *Mr. John Smith* has maintained a *savings* account with our bank and maintains a current balance of US \$70,000.

Sincerely,

Signature Here

Title (ex. Bank Manager)

Hoya National Bank

Asia Middle East North America Europe