



Georgetown University School of Continuing Studies Summer Programs for High School Students Campus Leave Policies For:

- **One-Week Institute Programs**

Extended Leave Policy

Given the intense academic nature and truncated timeframe for socializing, Institute students are not permitted to arrange time away from structured program activities, late curfew or to spend nights away from campus during the Program. There are no exceptions made for students in Institute programs.

Any student found to have left the program without prior approval will be subject to immediate dismissal from the program.

Early Departure Policies

A notification to depart a program prior to its official conclusion must be filled out by the parent/guardian and are preferred at least 72 hours prior to the date of departure. Please note, students who leave the program early may not receive a certificate of completion.

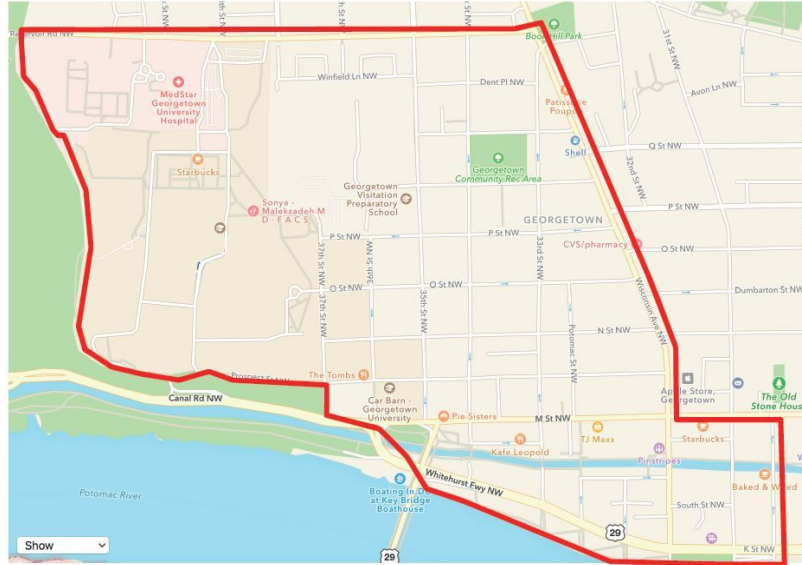
Notification of Early Departure Form: <http://tinyurl.com/2017programdeparture>

Family Emergencies

If an unforeseen personal and family emergency may impact attendance please call the Georgetown University Police Department at (202) 687-4343; ask for Community Director on Duty.

Unstructured Time Policy

Given the highly structured and connected nature of Institute academic schedules and the resulting small amount of unstructured time (maximum of 2 hours/nights), students are not permitted to leave the Georgetown neighborhood at any time. Resident Counselor (RCs) provide social opportunities for students to gather and participate in a variety of activities around campus and the Georgetown neighborhood. The Georgetown neighborhood is defined on the north border by Reservoir Road, on the east by Wisconsin Ave, and on the south by the M St Corridor (up to 30th Street).



We encourage all students to adhere to safety recommendations: never walk alone at any time of the day but especially at night, lock your door and always carry your keys, wear your Summer Programs for High School Students lanyard with contact information, and stay aware of one's surroundings while walking (not listening to music/talking on the phone).

Questions or Concerns?

During business hours (Monday-Friday, 9:00 a.m.-7:00 p.m.)

Summer Programs For High School Students

Student & Parent Advisors (202) 687-7087 | highschool@georgetown.edu

After business hours Monday-Friday, 7:00 p.m.-11:00 p.m.

Weekends Saturday & Sunday, 7:00 a.m.-11:00 p.m.

Students and parents will be emailed the after-hours phone one week prior to the program start date.