Montgomery College and
Georgetown University School of Continuing Studies
Articulation Agreement Regarding
The Bachelor of Arts in Liberal Studies Program

This agreement is entered into by Montgomery College and Georgetown University, on behalf of its School of Continuing Studies (SCS), for the benefit of students and prospective students at both institutions. Montgomery College and Georgetown University may be referred to individually as "Party" and collectively as "the Parties." The purpose of this agreement is to ensure programs of high academic quality, to encourage student achievement, and to facilitate the transfer of course credits and a smooth transition from the AA/AS degree program at Montgomery College to the Bachelor of Arts in Liberal Studies program at Georgetown.

I. Admission Policies

At any time, a student may apply for admission to the Bachelor of Arts in Liberal Studies (BALS) program at Georgetown University's School of Continuing Studies.

If a student graduates from Montgomery College with an AA/AS degree with at least 30 credits earned in residence at Montgomery College, and a GPA of 3.0 or above on a 4.0 scale at Montgomery College, the student automatically will be admitted to Georgetown University's Bachelor of Arts in Liberal Studies (BALS) Program. Non-native speakers of English must provide TOEFL test scores meeting the minimum standards for admission, 550-600 (paper-based test), 225-250 (computer-based test), or 90-100 (iBT). Any changes to these requirements will be updated on the SCS Admissions website.

Notwithstanding the foregoing, automatic admission to the BALS Program under this Agreement is contingent upon the student's meeting a high standard of personal conduct. As such, Georgetown reserves the right to deny or rescind admission under this Agreement to any student or prospective student for circumstances such as serious student conduct, honor code, or criminal violations, academic deficiencies, or other reasons that Georgetown, in its sole discretion, determines render the student unfit for the Bachelor of Arts in Liberal Studies program.

Applicants should follow the admissions process outlined on the SCS Admissions website at: http://scs.georgetown.edu/admissions/how-to-apply/bachelors-degrees/#requirements

II. Program Articulation

For graduation from Georgetown's Bachelor of Arts in Liberal Studies program, a student must complete 120 semester credits, of which 51 semester credits are from the core curriculum, 48 semester credits are from a single concentration, and 21 are electives.

At its discretion, Georgetown may approve transfer of courses from Montgomery College and any other institutions which the student has attended to its Bachelor of Arts in Liberal Studies program. Course transfer credits are applied on an individual basis. A maximum of 64 semester credits may be transferred to Georgetown University. For a course to qualify for transfer credit, the student must have (a) completed it for credit; (b) earned at least a grade of "C" (2.00) or better in the course; and (c) have completed the course within the previous ten years. Students may have to exceed the 120-credit requirement to complete all course and degree requirements within the Bachelor of Arts in Liberal Studies program.
Admission to the Bachelor of Arts in Liberal Studies program at Georgetown University does not guarantee admission to any other program at Georgetown University. Similarly, transfer credit granted by the Bachelor of Arts in Liberal Studies program and course credit earned in the Bachelor of Arts in Liberal Studies program do not automatically transfer to other programs at Georgetown University.

III. Lafarge Scholarship
To maximize the opportunities available to students through this agreement, Georgetown may, in its sole discretion, award one merit John Lafarge Scholarship per year to a student from Montgomery College. Each John Lafarge Scholarship will be a half-tuition scholarship and will permit a student to complete a degree in the Bachelor of Arts in Liberal Studies program, provided the student maintains a GPA of 3.0 in Georgetown courses. Georgetown will select the recipient, taking into account recommendations from Montgomery College. This scholarship is not transferable to other programs at Georgetown.

IV. Tuition and Financial Aid
Once admitted to the BALS program, transfer students may be eligible for financial aid (pending standard review and approval by the Office of Student Financial Services) and are subject to the same tuition charges as other BALS students in the School of Continuing Studies. Tuition is posted with annual updates on the School of Continuing Studies Tuition page at:
http://scs.georgetown.edu/admissions/tuition

V. Academic, Enrollment, and Student Conduct Policies
Students are responsible for knowing the academic, enrollment, and student conduct policies and procedures outlined in the Undergraduate Bulletin and through the Office of Student Conduct. All students are also expected to read and abide by the Honor System at Georgetown University.

   a. The Undergraduate Bulletin is updated annually and available online at:
      http://bulletin.georgetown.edu/scs

   b. The Code of Student Conduct is updated annually and available online at:
      http://studentconduct.georgetown.edu/code-of-student-conduct

   c. The Honor System is updated annually and available online at:
      http://honorcouncil.georgetown.edu/system

VI. Legal Provisions

Use of Names and Marks. Neither Party shall use the name, logos, trademarks, service marks, trade names, seals, symbols, or decorative designs of the other Party for any purposes without the prior written permission of the other Party.

Term and Termination. This agreement is effective as of the last date signed below ("Effective Date") and may be terminated or amended, by written notice, for succeeding academic years by either Party on or before June 30 of that year. In the event that the agreement is terminated, Georgetown agrees to honor admissions and transfer-credit decisions already made and to continue John Lafarge Scholarships to scholarship winners as described above. This agreement will be reviewed, in its entirety, every five years. At that time, either party may suggest changes, terminate the agreement or opt to renew it.

Non-discrimination. The Parties to this Agreement shall comply with all applicable laws regarding the affirmative action and equal opportunity in fulfilling the Agreement and shall not discriminate against any person or group of persons on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, personal appearance, sexual orientation, familial
status, family responsibilities, political affiliation, genetic information, gender identity or expression, source of income, disability, veteran status, or any other basis protected by law.

Licensor/Non-profit Status. The parties shall not do anything that would jeopardize Georgetown’s licensure, accreditation, federal, state or local tax exemptions (including, without limitation, Georgetown’s non-profit status under Section 501 (c) (3) of the Internal Revenue Code of the United States) or eligibility for financial assistance from the United States government. Notwithstanding the other provisions of this Agreement, if, in its sole discretion, Georgetown believes that its participation in this articulation agreement may jeopardize any of the aforementioned licenses, accreditations or eligibilities, Georgetown shall have the right to terminate this Agreement immediately.

Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the District of Columbia, exclusive of choice of Jaw statutes. Any dispute arising out of this Agreement shall be resolved exclusively by the courts located in the District of Columbia, U.S.A.

Compliance with FERPA. The parties will comply with all provisions of the Federal Educational Rights and Privacy Act (FERPA) in all disclosures of FERPA-protected information between MC and SCS. For example, the parties may be able to share personally identifiable information from a student’s record for purposes related to a student’s enrollment or transfer per 34 C.F.R §§ 99.31 (a)(2) and 99.34. In addition, per 34 C.F.R §§ 99.31 (a)(2) and 99.34. C.F.R § 99.31 (a)(6)(i), the parties may share with each other personally identifiable information from students’ educational records without consent for the sole purpose of conducting studies to develop, validate or administer predictive tests; administer student aid programs; or improve instruction. Also consistent with FERPA, the parties shall use reasonable methods to ensure they provide only those education records that are necessary in the administration of this agreement. Under this agreement, the use of this data shared is for no purpose other than this initiative. Nothing in this agreement may be construed to allow parties to maintain, use, disclose, or share student record information in a manner not allowed under Federal law or regulation.

Relationship of Parties. No further business relationship between the Parties shall be inferred beyond the terms of the Agreement and neither party shall hold itself out contrary to these terms by advertising or otherwise, nor shall either party be bound by any representation, act or omission whatsoever of the other. The relationship of the parties under this Agreement shall be that of independent contractors; this Agreement shall not be construed to create a relationship of partners, agents, employees, servants or agents.

Effective Date: 

DeRonnie P. Pollard  
President, Montgomery College

John J. DeGioia  
President, Georgetown University

Date: 3/20/17  
Date: 4/23/17