



GEORGETOWN UNIVERSITY
School of Continuing Studies

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Consent for Disclosure of Educational Records

Georgetown University accords its students all rights under the Family Educational Rights and Privacy Act (FERPA) of 1974. Details of Georgetown's student records policy, which implements this federal law, can be found in the corresponding SCS Student Handbook. In order to ensure student privacy, SCS faculty, staff, and administrators will only discuss aspects of a student's record with the student (unless the student signs an official waiver) or with other university officials who have a legitimate educational interest in reviewing the student's record to fulfill their professional responsibilities at Georgetown.

<p>I, _____, fully authorize a (student's name and GUID)</p> <p>representative of the School of Continuing Studies (SCS) to disclose my education records, as specifically described below, with _____</p> <p>_____</p> <p>(name and contact information of the party or class of parties to whom disclosure may be made)</p> <p>for the purpose of _____.</p> <p>(description of purpose of disclosure)</p> <p>I specifically authorize that the following records may be disclosed:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>I do not consent to any disclosure or re-disclosure of this information beyond the persons and purposes described above.</p> <p>_____ Signed</p> <p>_____ Date</p>

For internal use only - Date Received: _____ Date Processed: _____