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2016 PROGRAM EXPECTATIONS AND CAMPUS REGULATIONS FOR PRE-COLLEGIATE STUDENTS

Philosophy

As a Catholic and Jesuit University, Georgetown stands for the human dignity and worth of every person. We believe, therefore, in values that foster the human respect needed for people to live, work, and study together as a community. Living these values requires each of us to make an effort towards building a campus community that will be known for love of truth, active care and concern for the common good and selfless sacrifice towards others.

Rules and regulations provide the basis for a reasonably ordered campus life. The mere observances of rules, however, without the cooperation and personal appropriation of the values they protect, falls short of what Georgetown hopes for everyone who is part of the campus community. Honesty, integrity, responsibility, and respect for persons and property, especially property belonging to the community, identify members of the Georgetown community. Acting against these values diminishes the understanding of community. Such action, because of the injury it does to the community, is taken seriously here at Georgetown, and is handled fairly yet firmly.

Procedures

Participants in all summer programs for pre-collegiate students (the Program) are bound by, and must comply with, the standards of conduct listed herein.

In the event Program participants violate the Program Expectations and Campus Regulations, they will be subject to discipline. All staff members are required to report any and all misconduct and infractions of the rules described below to the Office of Residential Living. The Office of Residential Living adjudicate any alleged violation. Adjudications include an opportunity for the student(s) to hear and respond to any allegations. If the Office of Residential Living staff determines a student has violated Program rules, staff assign sanctions which may include, but are not limited to: written reprimands, writing of reflection papers, restriction from specific Program activities, and/or expulsion from the residence halls and/or the Program. The Office of Residential Living and/or the Program administration may also notify a student's parent/guardian of any misconduct or infraction.

The decision a student's misconduct warrants expulsion will be made by the Office of Residential Living in consultation with Program administration. Any student expelled is withdrawn from classes and his or her parent/guardian is contacted. In the event of expulsion, the parent/guardian must make arrangements for their child to leave campus within 24 hours. No refunds will be granted to students who have been dismissed from the Program.

Behavior and Responsibilities.

1. **Alcohol and Drugs.** Violations will result in dismissal from the Program and the residence halls.
 - A. Students are strictly forbidden from possessing, consuming, asking others to purchase, asking others to consume or otherwise being in the presence of alcoholic beverages, illegal drugs, and/or drug paraphernalia.
 - B. Students are forbidden from attending any establishment (including restaurants) after 9:00 p.m. where alcoholic beverages are served.
2. **Curfew.** University staff will make room checks at the designated curfew hours. Anyone who is absent at room check, tardy for curfew, or who leaves after the check, will be subject to disciplinary action.

Curfew times by location in which students must be present							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Residence Hall	11:00 pm	11:00 pm	11:00 pm	11:00 pm	11:00 pm	12:00 am	12:00 am
Room	12:00 am	12:00 am	12:00 am	12:00 am	12:00 am	1:00 am	1:00 am
Can leave room	7:00 am	7:00 am	7:00 am	7:00 am	7:00 am	7:00 am	7:00 am

3. **Dangerous Objects.** The possession or use of any potentially dangerous object or weapon is strictly prohibited, including but not limited to: firearms, ammunition, fireworks or other explosives, knives, swords or sabers.
4. **Defacement.** Students may not engage in an act or attempted act that may result in the marring of the appearance of another's property or University property.
5. **Disorderly Conduct.** Students are prohibited from actions or attempted actions that annoy or disturb others. Any action which disrupts or obstructs or attempts to disrupt or obstruct the intended functions of the university is prohibited.
6. **Failure to Comply.** All students are required to comply with the directions of any law enforcement officer or other University personnel, including, but not limited to: campus police officers, Residential Living staff, Program administration, faculty, etc. Disrespect of a University official through language or actions is prohibited.
7. **False Identification.** Students shall not falsely represent their age, including possessing or using false identification documents, in any way for the purpose of drinking, possessing, purchasing or attempting to purchase an alcoholic beverage and/or attempting to gain admission to an event or facility that serves alcoholic beverages. Any false identification documents will be confiscated.
8. **Fire Safety.** Potentially hazardous actions, including but not limited to the following, are prohibited:
 - A. Intentional or reckless misuse of fire safety equipment (such as fire extinguishers, fire alarms, exit signs, etc.)
 - B. Unnecessary activation of fire alarms
 - C. Failure to leave a building during a fire alarm or drill
 - D. Setting fires - this includes, but is not limited to, the lighting of candles and/or incense
 - E. Intentionally initiating or causing to be initiated any false report, warning or threat of fire, explosion or other emergency on University premises or at University sponsored events
9. **Gatherings.** Pre-collegiate students are not permitted to attend gatherings of college students either on or off campus except as outlined in writing in the official schedule distributed by the Program.
10. **GOCards.** Students are to maintain their GOCard on their person at all times. When requested by a University official, individuals are required to produce their official GOCard. GOCards are not transferable; use of the GO Card by anyone other than the person to whom it is issued is strictly prohibited. Unauthorized alteration of a GOCard for any purpose is

prohibited. It is forbidden to manufacture, distribute, or attempt to manufacture or distribute false GOCards.

11. **Harassment.** Students may not intentionally or persistently engage in acts deemed intimidating, hostile, coercive or offensive.
12. **Leave Policy.** Given the intense academic nature and truncated time frame for socializing, students are generally not permitted to arrange for late curfew or to spend nights away from campus during the Program. In a few extenuating circumstances, permission to be late for curfew or to be away from campus for a night might be granted. Requests for such permission must be received 72 business hours PRIOR TO THE DATE OF DEPARTURE by filling out the following form: <http://tinyurl.com/2016DepartureRequest>. This form must be filled out if students select to depart a program early and do not plan to return to campus.
13. **Mandatory Classes and Events.** Prompt attendance at all classes is mandatory. Some non-academic programmed events are also mandatory. Students will be notified which program events are mandatory via an announcement prior to the event.
14. **Personal Responsibility.** Students are expected to be honest in all their dealings at the University. Students are expected to abide by agreements they make with members of the University community. Lying, misrepresentation of facts, or giving of false testimony is prohibited. Students are prohibited from altering, forging, or attempting alteration or forgery of any university document or document submitted to the University.
15. **Physical Assault.** Students may not intentionally touch, or attempt or threaten to touch any person in such a manner as to cause fear of bodily harm or physical injury.
16. **Sexual Misconduct/Assault.** Students may not engage in actions of a sexual nature which are intentionally indecent and/or offensive including, but not limited to: voyeurism, exposure, sexually explicit communication, sexually explicit touching or attempt of such touching.

A. Sexual assault is a forcible or non-forcible sexual act or sexual contact that occurs without the consent or permission of the other person. Sexual assault is divided into five categories, described below. Sanctions may vary depending on the category of offense.

1. Engaging in a sexual act with the use of force; use of threats or fear; after rendering the person unconscious; or by administering a drug, intoxicant, or other substance that substantially impairs the ability of the other person to appraise or control his or her conduct.
2. Engaging a sexual act where the person knows or reasonably should know that the other person is incapable of appraising the nature of the conduct; incapable of declining participation in the sexual conduct; incapable of communicating unwillingness to engage in the sexual conduct; or incapable of giving consent (such as when the person is incapacitated due to alcohol use).
3. Engaging in sexual contact with another person with the use of force; use of threats or fear; after rendering the person unconscious; or by administering a drug, intoxicant, or other substance that substantially impairs the ability of the other person to appraise or control his or her conduct.
4. Engaging in sexual contact where the person knows or reasonably should know that the other person is incapable of appraising the nature of the conduct; incapable of declining participation in the sexual conduct; incapable of communicating unwillingness to engage in the sexual conduct; or incapable of giving consent (such as when the person is incapacitated due to alcohol use).
5. Engaging in a sexual act or sexual contact with another person with knowledge or reason to know that the sexual act or sexual contact was committed without the person's permission or consent.

B. For purposes of this definition, the following terms are defined:

1. Sexual act is penetration, however slight, of the anus or vulva of another by a penis; contact between the mouth and the penis, vulva, or anus; or the penetration, however slight, of the anus or vulva by a hand or a finger or by any object, with an intent to abuse, humiliate, harass, degrade, or arouse or gratify the sexual desire of any person. The emission of semen is not required to be considered a sexual act.

2. Sexual contact means the touching with any clothed or unclothed body part or any object, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or buttocks of any person with an intent to abuse, humiliate, harass, degrade, or arouse or gratify the sexual desire of any person.

3. Consent is words or overt actions indicating a freely given agreement to the sexual act or sexual contact in question.

4. Force means the use or threatened use of a weapon; the use of such physical strength or violence as is sufficient to overcome, restrain, or injure a person; or the use of a threat of harm sufficient to coerce or compel submission by another person.

5. Forcible is defined as any sexual act or sexual contact directed against another person, with force and/or against that person's will; or without force or against the person's will where the victim is incapable of giving consent.

6. Relationship violence means a violent or threatening familial or intimate partner relationship that causes one to fear for his/her safety or causes physical or psychological injury, pain, or illness. Relationship violence includes:

7. Domestic violence: an intra-family offense that results in physical injury, including physical pain or illness, or that caused or was intended to cause reasonable fear of imminent serious physical injury or death.

8. Dating violence: an offense against an intimate partner (romantic, dating, or sexual relationship) that results in physical injury, including physical pain or illness or that caused or was intended to cause reasonable fear of imminent serious physical injury or death.

9. Stalking related to sexual misconduct is a course of conduct directed at a specific individual with the intent to cause that individual (or where the person knows or should have known that it would cause the individual) to fear for his or her safety or the safety of another person; feel seriously alarmed, disturbed, or frightened; or suffer emotional distress.

For interpretative guidance and additional resources regarding the University's Sexual Misconduct policies, please visit: <http://sexualassault.georgetown.edu>

C. Notwithstanding any of the above, students should be aware that local law may prohibit certain types of sexual activity between individuals when one of the individuals is a minor, regardless of whether the sexual activity is consensual. As noted below, violations of local law are also violations of the Program Expectations and Regulations.

17. **Smoking.** A strict non-smoking policy will be enforced at all times during the summer programs for all pre-collegiate students.
18. **Stalking.** Students may not engage in communication of any type that is unwelcome including face-to-face, telephone calls, voice messages, electronic mail, written letters, notes, unwanted gifts, etc. Students may not pursue or follow other students when such is not welcomed. Students may not observe or survey people, places, or things when such is not welcomed. Students may not conduct any behaviors or activities on more than one occasion that place another person in reasonable fear or which threaten his or her mental health and/or is intended to cause emotional distress.
19. **Theft.** Students may not obtain or attempt to obtain, whether through a single act or multiple occurrences, the property or services of persons or the University with the intent to deprive the other or University of a right to the property or a benefit of the property or service where the aggregate value of said property or service is forbidden. Georgetown University is not responsible for the loss of, or damage to, any property of the student. The University recommends that individuals carry insurance on their belongings.

University Building and Residence Hall Regulations. Residence Hall regulations may also be obtained at check-in with the student's key.

1. **Animals and Pets.** All animals, except animals to aid those with disabilities, are prohibited in all campus buildings.
2. **Commercial Purposes.** The University does not permit the use of any of its facilities for any commercial purposes whatsoever. Solicitation and gambling are expressly prohibited.
3. **Guests.** Student hosts are responsible for the behaviors of any individuals one allows access to the residence halls. Guest(s) of different sex from the host may visit in the common room of the residence hall only and may not be in the hallway or individual room of the host.
 - A. The right to quiet takes precedence over a roommate's privilege to have guests of the same sex in their residence hall room. If one roommate wishes to have quiet time and another roommate's guests are interfering with the necessary quiet, the guests shall be asked to leave the room.
 - B. No overnight guests are permitted at any time. No persons of college age are permitted at any time. No guests are allowed after curfew and/or during quiet hours.
4. **Keys and Access Cards.** Students are to maintain their key on their person at all times. Keys are not transferable; use of the key by anyone other than the person to whom it is issued is strictly prohibited. If a key is lost, the replacement cost is **\$75**. If the key is not returned by the departure time, students will be held financially responsible for the replacement cost of \$75. If the student was issued a temporary access card for entrance into the residence hall, and it was not returned, the student will be held financially responsible. The cost of a replacement temporary access card is \$50.
5. **Maintenance of Rooms.** All students are expected to maintain their rooms in a clean manner and free of excessive debris and trash. Students are responsible for the care and condition of the rooms and corridors they occupy, including but not limited to the walls, floors, carpets, and furniture. Students are expected to remove their trash on a daily basis. In addition, all students are obliged to maintain their rooms and otherwise comply with University policies.
 - A. **Damages.** The rooms and corridors must be left in move-in condition upon departure. Students will be held financially responsible for the cost of repairs for any damages and the cost of any special cleaning needed to return the room or corridor to their move-in condition. The need to and costs of any such repairs or cleaning is within the sole discretion of Georgetown University. In cases where the responsibility for damage cannot be attributed to specific persons, the cost of the damage will be divided among all residents responsible for the area in which the damage occurred. Georgetown University is not responsible for the loss of, or damage to, any property of the student. The University recommends that individuals carry insurance on their belongings.
 - B. **Maintenance by the University.** Residential Living staff or other authorized University personnel reserve the right to enter a student's room or apartment for administrative, safety, or regulatory purposes. Residential Living staff may also enter a student's room or apartment as outlined in the Georgetown University Student Code of Conduct, Georgetown University Housing Policies and Procedures and the Georgetown University Residence Hall/Apartment/Townhouse Handbook as it may be amended from time-to-time. Members of the University staff may enter a student's room or apartment for administrative purposes such as, but not limited to, facility maintenance and repairs including painting, furniture delivery, removal or care of furniture, inventory, occupancy, maintenance and safety inspections, and general housekeeping. After knocking and waiting a reasonable period of time, entry may be made.

6. **Objects from Building.** Students may not throw and/or intentionally cause to fall any object from a window, rooftop, or balcony.
7. **Prohibited Items.** Items identified as prohibited in University-owned housing, buildings as set forth in the Program Expectations and/or all other applicable University Policies include, but are not limited to:
 - A. Aquariums
 - B. Computer extension devices, including but not limited to: computer servers, wireless access points, switches, routers, hubs, Ethernet splitters, any layer 2 device that allows more than one Ethernet device to use any given port at the same time
 - C. Dangerous objects or weapons, including but not limited to: firearms, ammunition, fireworks or other explosives, knives, swords or sabers.
 - D. Fire safety hazard items, including but not limited to:
 1. Candles, incense, burning scented oils
 2. Extension cords (only UL or Canadian approved surge protectors with internal breakers are permitted)
 3. Gasoline-powered vehicles, motorized engines (mopeds, motorcycles, lawnmowers)
 4. Open element/electrical cooking appliances including, but are not limited to hot plates, toaster ovens, toasters, grills, hibachis
 5. Halogen lamps/Space heaters
 6. Kerosene, gasoline, combustible materials
 7. Open flame
 8. Personal heating, air-conditioning, or cooling apparatus
 - E. Hot tubs, spas, waterbeds, water chairs
 - F. Lofts
 - G. Mercury Thermometers
 - H. Television or radio antennas and satellite dishes
8. **Quiet.** The residence halls are primarily a place of study and rest and students are expected to maintain a respectful manner in the corridor at all times. Twenty-four hours a day reasonable quiet must prevail in University-owned housing. An atmosphere of quiet is especially to be maintained between the hours of 9:00 pm to 9:00 am each day. Students' right to quiet supersedes student's right to create noise, and students are expected to cooperate with all requests to reduce noise.
9. **Sports.** No interior space of the residence halls shall be used for sports activities. Objects used in violation of this rule will be confiscated.
10. **Restricted Areas.** Students are not permitted in any area that has specifically been designated off-limits by the University or an authorized University official. Students are not permitted any place on campus where it could reasonably be inferred that access is prohibited or restricted. Students are not allowed on the roofs of University buildings except where expressly authorized by University personnel. Students may not access electrical or mechanical rooms, restricted playing fields, restricted locker rooms, or construction sites.
11. **Trash Disposal.** Students are responsible for the proper disposal and containment of trash in and around their residence. Leaving trash receptacle(s) on public display outside of the individual room to which a student is assigned is prohibited. Students may be billed for trash found in or around their room without further notification.

Laws and Statutes. Violations of applicable laws and statutes which occur on or off campus are not permitted and may result in disciplinary action on the part of the University.

Changes and Additions. The Office of Residential Living has the right to add or make changes to these rules and regulations as deemed necessary to help preserve the spirit of the community. Any changes will be communicated to students as deemed necessary by the University.

Agreement to program expectations and campus regulations.

Signatures of participant and parent/guardian will signify willingness to abide by the conditions and regulations of Georgetown University and the Program. Failure to abide by these conditions may result in immediate dismissal.

Student Name (Print) _____

Student Signature _____ Date _____

Parent/Guardian Name (Print) _____

Parent/Guardian Signature _____ Date _____