



Summer Programs for High School Students 2015 Welcome Packet

The College Preparatory Program

June 21—July 11, 2015

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WELCOME TO SUMMER AT GEORGETOWN

CONGRATULATIONS!

Congratulations on your acceptance to The College Preparatory Program at Georgetown University's Summer Programs for High School Students! We hope you are looking forward to joining us on the Hilltop soon. Please make sure you take advantage of the resources offered by Georgetown University!

The Summer and Special Programs office, a part of the School of Continuing Studies at Georgetown University, provides world renowned summer programs which attract students from around the United States of America and the world. As you prepare for your arrival on Georgetown's campus, our staff is available to provide you with academic advising and to help you plan and prepare for your college experience at Georgetown.

This Welcome Packet provides information to help you prepare for your summer experience, such as what to bring and what to wear, so please review the material carefully. You can also find an electronic version of this Welcome Packet on our Summer Programs for High School Student's Website: summer.georgetown.edu



JACK THE BULLDOG AT HEALY HALL

YOUR PRE-ARRIVAL CHECKLIST

(PRINT THIS PAGE FOR EASY REFERENCE!)

Whether this is your first time participating in our Summer Programs for High School Students or you are returning for your second or third summer, preparing for The College Preparatory Program on Georgetown's campus starts with you and it starts today!

Refer to this checklist frequently as you prepare for your program!

Preparing for Georgetown

- ◇ Set a permanent NetID password through the NetID Password Station at password.georgetown.edu!
- ◇ Register for The College Preparatory Program.
- ◇ Apply for your [GOCard](#) (student identification).
- ◇ Download, complete, and submit your Campus Life Forms at summer.georgetown.edu/forms.
 - ◇ [Medical Permission Form](#)
 - ◇ [Immunization Certificate Form](#)
 - ◇ [Meningitis Vaccine Waiver](#) (if applicable)
 - ◇ [Program Expectations and Campus Regulations for Pre-Collegiate Students](#)
 - ◇ [Statement of Responsibility Form](#)
 - ◇ [Photo Release Form](#)
- ◇ Purchase a meal plan through [Dining Services](#) (if living on campus).
- ◇ Plan for your trip (flight, train, or car ride) to campus on Check-In Day, June 21st, 2015.

Check-In Day

- ◇ Pack your bags and know what to bring!
- ◇ Arrive on time - no early check-ins are allowed.
- ◇ Know where to park (or where to be dropped off).

Know Before You Go: Learn the Georgetown Systems

- ◇ NetID and Password ◇ Blackboard
- ◇ Email/Google Apps ◇ HOYAlert
- ◇ GOCard ◇ LiveSafe App

Know Before You Go: Read the Student Conduct Policies:

- ◇ [Off-Campus Leave and Overnight Stays](#)
- ◇ [Early Departure Requests](#)
- ◇ [SCS Pre-Collegiate Student Conduct Sanctioning Guidelines](#)

Upcoming Future Correspondence; sent only to registered students.

- ◇ An email containing a detailed itinerary for your Check-In Day.

PREPARING FOR YOUR SUMMER AT GEORGETOWN

TAKE ACTION AND COMPLETE THESE REQUIRED STEPS NOW!

1. Enroll in the NetID Password Management System (password.georgetown.edu/)!

Sign up immediately for the [NetID Password Station](https://password.georgetown.edu/) at <https://password.georgetown.edu/>! Password Station is a self-service NetID password management tool that allows you to select and answer three security questions that you can use in the future to reset your NetID password. If you do not enroll in the NetID Password Station you may be electronically locked out of your Georgetown accounts due to password expiration. Use your NetID and current password to sign up!



Welcome to Georgetown's NetID Password Management System.

NetID:

Language:

Need to look up your NetID?

⇒ Your NetID and password were provided to you when you created your Institute application. If you forget your NetID, please refer to your "Welcome to the MySCS Student Portal" email, delivered to the email account that you used to initiate your Institute application. This email contains your NetID and GUID and should be saved in a safe and secure location.

What is a GUID?

It is a random number assigned to all individuals affiliated with the University for purposes of identification. The University ID number will be used to identify you in a variety of on-campus systems. It replaces using the social security number as an inter-campus ID. This ID number will stay with you for the entire duration of your affiliation with Georgetown.

2. Register for The College Preparatory Program!

The College Preparatory Program reaches capacity quickly. You should register and submit your tuition payment as soon as possible in order to secure your spot! You will only be guaranteed a spot after you complete registration and submit tuition payment, as program availability allows.

To register, please follow these steps:

- ⇒ Click on "[My SCS Student Portal](#)" and log in using your University NetID and password. Upon logging in, you will be brought to the My SCS student Portal home page. The page will say "Welcome, (your first name)."
- ⇒ Next, locate the "Search For" field and click "Courses." The page will refresh to "Course Search."
- ⇒ On the "Course Search" page:
 - ⇒ Use the "Course Category" drop down menu to select "High School Programs."
 - ⇒ Click the "Search Now" button. You will now be presented with a list of available programs.
- ⇒ Select "CLPP004 College Preparatory."
- ⇒ Click on "Add to Cart."
- ⇒ If you are an **international student** and do not have U.S. Citizenship or U.S. Permanent Residency, then please select the international student tuition charge. For more information, please review our [international student webpage](#).
- ⇒ Select whether or not you will need to purchase housing to add this fee to your total bill.
- ⇒ After selecting your correct tuition enrollment option, click "Continue Checkout."
- ⇒ Re-enter your NetID and Password as a returning student. This is required for security purposes.
- ⇒ Select the "Continue Checkout" button.
- ⇒ Submit your credit card payment. Please note: only electronic credit card payment is accepted.
- ⇒ Print your payment confirmation page and retain for your records.

Log Out

SEARCH

Search

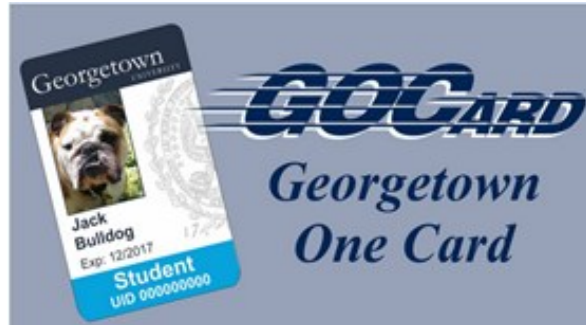
Search For:

- Courses
- Certificates

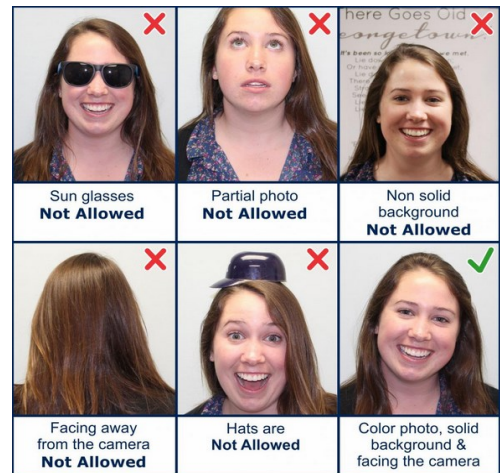
PREPARING FOR YOUR SUMMER AT GEORGETOWN

3. Apply for your [GOCard](#) —Your Student identification card

To apply for your GOCard, you must submit a “passport sized” photo to the GOCard office by emailing your photo to GOCardphoto@georgetown.edu at least one month in advance of your program start date. Your email must include your name, NetID, and the name of your program, College Preparatory Program. For more information on how to submit your photo, please visit the GOCard Office’s website: <http://gocard.georgetown.edu>. If you have attended a Summer program at Georgetown in the past, please bring your GOCard from your previous program. For more information for new students, please review our requirements for [acceptable photo submissions](#).



What type of photo should be submitted?



4. Submit your required pre-arrival [Campus Life Forms](#) at summer.georgetown.edu/forms

- ⇒ [Medical Permission Form](#)
- ⇒ [Immunization Certificate Form](#)
- ⇒ [Meningitis Vaccine Waiver](#) (if applicable)
- ⇒ [Program Expectations and Campus Regulations for Pre-Collegiate Students](#)
- ⇒ [Statement of Responsibility Form](#)
- ⇒ [Photo Release Form](#)

Tuition and Fees: Refund Policy

Students may drop their registration up to three weeks before their program begins and receive a full refund. After that time, no refund will be granted. Students who are dismissed from any high school summer program for any reason do not receive a refund or academic credit, where applicable.

Health Insurance

The Summer Programs for High School Students requires all students to have proof of health insurance coverage during the student’s enrollment period. To assist in meeting this requirement, all international students will be assessed an insurance charge on their student account and will be enrolled in a health insurance plan administered by HTH Worldwide. More information regarding this requirement can be found by visiting the [International Students](#) website. U.S citizens and U.S. permanent residents are required to provide a front and back copy of their health insurance card as part of the required Medical Permission Form.

PREPARING FOR YOUR SUMMER AT GEORGETOWN

5. [Dining \(And Meal Plan Purchasing!\)](#)

Students have the option of purchasing meal plans by the week. You must self-enroll into your preferred meal plan option and select the number of weeks for which you would like to purchase a meal plan. Non-resident students are also welcome to register for a meal plan. Several meal plan options are available:

2015 Meal Plan Options:

10 Meals Per Week: \$159 Per Week
14 Meals Per Week: \$212 Per Week
19 Meals Per Week: \$266 Per Week



To purchase your meal plans, please visit the [dining website](#). At the dining website, please create an account, have your UID number ready, choose a meal plan, and submit your payment for the number of weeks of meal plans you will require. Meal Plan purchases can take between 48-72 hours to complete activation. Please make your meal plan purchase at least one week before arriving to campus.

What is a GUID?

It is a random number assigned to all individuals affiliated with the University for purposes of identification. The University ID number will be used to identify you in a variety of on-campus systems. It replaces using the social security number as an inter-campus ID. This ID number will stay with you for the entire duration of your affiliation with Georgetown.

Need to look up your GUID?

If you forget your GUID, please refer to your "Welcome to the MySCS Student Portal" email, delivered to the email account that you used to initiate your Institute application. This email contains your NetID and GUID and should be saved in a safe and secure location.

For questions related to meal plan options and payment, please call Dining Services at 202-687-5379.

[Leo O'Donovan Dining Hall](#) offers students a wide variety of buffet-style meal options daily. If you have specific concerns, please feel free to contact University Dining directly. When entering the dining hall, students will use their GOCard to debit their meal plan account. Please review the other [on-campus eating locations](#) that accept cash, credit cards, and GOCards.

All **meal plan cancellations** must be submitted in writing. Meal plan cancellations must be made by the Wednesday prior to the program start date. Meal plan cancellations must be made in writing to Genevieve Lundstrom at lundstrom-genevieve@aramark.com



**LEO O'DONOVAN
DINING HALL**

LEARNING THE GEORGETOWN SYSTEMS

KNOW BEFORE YOU GO: LEARNING THE GEORGETOWN SYSTEMS

Before arriving to campus, take the time to explore the following electronic systems used by Georgetown faculty, staff, and students. These systems are used for both student security and academic learning purposes. Each system helps keep the Georgetown community connected. By becoming familiar with these resources now, you will be ready to start The College Preparatory Program this summer!

NetID and Password

Your NetID and password are your electronic identifiers that give you access to all of Georgetown's student electronic systems. You will need to remember your NetID and password to use your Georgetown University email, log into Blackboard, apply for your GOCard, etc. In other words, your NetID and password are incredibly important as these two identifiers are the gatekeeper to Georgetown's systems. If you forget your NetID, please refer to your "Welcome to the MySCS Student Portal" email, delivered to the email account that you used to initiate your Institute application. This email contains your NetID and GUID and should be saved in a safe and secure location.

TIP: Georgetown University requires all students to reset their passwords every six months.

Password Station (password.georgetown.edu)

If you have not done so already, sign up immediately for the NetID Password Station at <https://password.georgetown.edu>. The NetID Password Station is a self-service password management tool that allows you to select and answer three security questions which you can use in the future to reset your NetID password. If you do not enroll in the NetID Password Station you may be locked out of your Georgetown accounts. If you cannot use Password Station to reset your NetID password you will need to submit a government-issued photo ID to [University Information Services](#) so that your identity can be verified and your password can be reset. This process can take between 3-5 business days.

Georgetown Google Apps: Using Your Student Email (apps.georgetown.edu)

Georgetown Google Apps is the email provider supporting your Georgetown University email address. Before and during your program, you will receive University emails. As such, you should regularly check your new email account for correspondence.

Your email address uses the following format: NetID@georgetown.edu. You can access your email by logging in with your NetID and password at Georgetown Google Apps or by visiting <http://apps.georgetown.edu>.

Blackboard (campus.georgetown.edu)

Blackboard is the learning management system used by Georgetown University. Closer to the start of your program, reading and lecture material will be added to your Blackboard course site. You will receive an email at your Georgetown University email address when materials have been added to the course site. You can login using your NetID and password by visiting [Blackboard](#) or visiting <https://campus.georgetown.edu>.

HOYAlert — Emergency Notification System

HOYAlert is a notification system that may be used to alert members of the university community in the event of a campus emergency or closure. Please sign up for the HOYAlert Service by visiting <https://netid-mgmt.georgetown.edu/emergencycontact>. You will log on to the system with your Georgetown University NetID and password. Each student may enter one phone number to receive a text message, one non-Georgetown email address, and up to two phone numbers to receive a voice message.



LEARNING THE GEORGETOWN SYSTEMS

[LiveSafe App](#) —Download the LiveSafe Safety App

The [LiveSafe App](#) is a mobile safety app for Georgetown students, faculty, and staff.

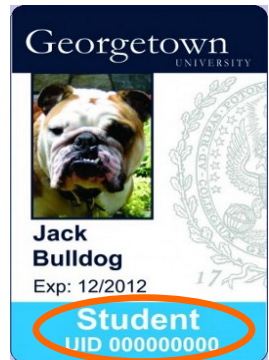


[GOCard](#) – Your Student Identification Card <https://gocard.georgetown.edu/>

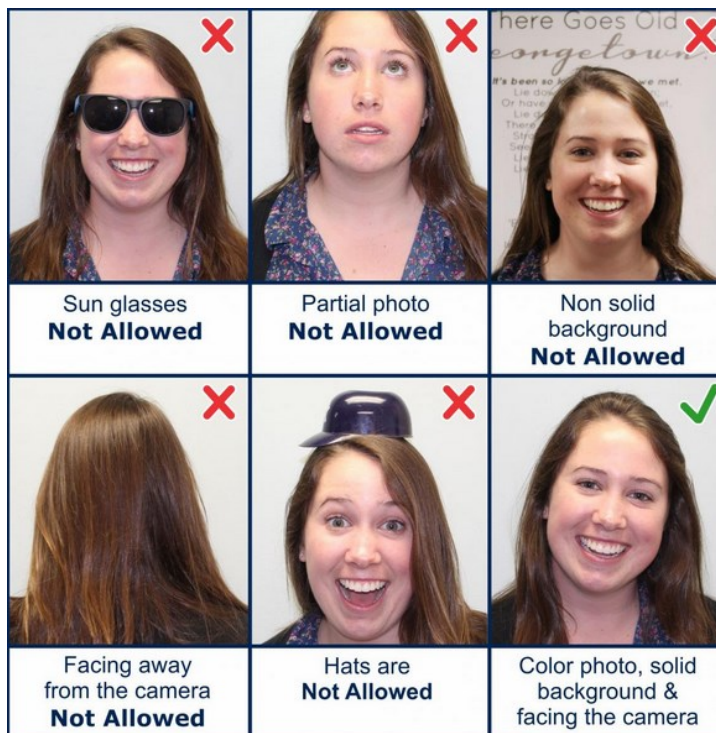
The GOCard is your student ID and access card to many campus services such as dining, laundry, printing, and residence halls. Students must carry their GOCards with them at all times.

All Summer Hoyas must apply in advance for their GOCard. To apply for your GOCard, you must submit a “passport sized” photo to the GOCard office by emailing your photo to GOCardphoto@georgetown.edu at least one month in advance of your program start date. Your email must include your name, NetID, and the name of your program, College Preparatory Program. For more information on how to submit your photo, please visit the GOCard Office’s website: <http://gocard.georgetown.edu>. If you have attended a Summer program at Georgetown in the past, please bring your GOCard from your previous program.

Students will receive their GOCards during check-in after showing their government issued ID. Please note that ID policies vary by state and country. If you need a government-issued photo ID, please visit the following website for guidance on obtaining an ID: <http://www.dmv.org/id-cards.php>



What kind of photo should be submitted?



What is a UID?

It is a random number assigned to all individuals affiliated with the University for purposes of identification. The University ID number will be used to identify you in a variety of on-campus systems. It replaces using the social security number as an inter-campus id. This ID number will stay with you for the entire duration of your affiliation with Georgetown.

DURING YOUR PROGRAM

Rules & Regulations

As a Summer Hoya, you are expected to adhere to the [Program Expectations and Campus Regulations for Pre-Collegiate Students Campus Life Form](#). Safety is a top priority and students must follow these expectations to ensure the well-being of the Hoya community. Any rule violation will result in some level of adjudication. Students that have committed a violation will meet with a member of the professional staff who will then decide the best course of action. Students found committing major infractions will be sent home.



Though curfew and bed checks are done each evening by the Resident Adviser and supervision is provided at all planned program activities, it is important to note that students may not be supervised at all times if they choose not to participate in planned activities or during free time and unscheduled breaks.

Students are not allowed to leave campus overnight.

Safety and Security

The safety and security of all members of the University community are preconditions of learning, dialogue and personal growth at Georgetown. We work comprehensively to promote public safety on our campuses, in all University facilities, at our events, and in international exchange programs.

Georgetown University has a [Protection of Minors Policy](#) to protect those under 18 years of age who participate in programs and activities associated with the University and to provide guidance and requirements that apply to University students, faculty and staff who are involved with such programs and activities. The policy also includes requirements for non-University organizations that operate programs or activities involving minors on campus. Additional information about the policy may be found at: <http://protectionofminors.georgetown.edu/policy>.

Georgetown's [Department of Public Safety \(DPS\)](#) conducts coordinated patrols on a regular basis to ensure campus security. DPS is vested through the District of Columbia Metropolitan Police Department with full arrest power on all campus property. DPS also works closely with the Metropolitan Police Department and District of Columbia Fire Department to address issues surrounding campus and respond quickly to incidents.

Summer at Georgetown has mature and experienced staff members who are trained to respond to student needs and emergencies. In the Residence Halls, there is a Resident Adviser on Duty from 7:00pm—9:00am every day. The Resident Adviser on Duty can be reached at (202) 230-7111 from 7:00pm—9:00am. DPS can be reached 24 hours a day at (202) 687-4343.

DURING YOUR PROGRAM

Student Health Services

If you have any medical problems, you may visit the [Georgetown University Student Health Center](#), located on the ground floor of Darnall Hall. To utilize the Student Health Center services, the [Medical Permission Form](#), [Immunization Form](#) and a submitted copy of your health insurance card or purchased international student health insurance plan are required. These forms are part of the required [Campus Life Forms](#). Campus Life Forms should be submitted online at summer.georgetown.edu/forms.



The Student Health Center charges for all services. Students are responsible for paying all charges at the time service is provided. In case of emergency, all students should carry their health insurance card. For more information please visit the Student Health Center's website at <http://studenthealth.georgetown.edu/medical-care>.

Codes of Conduct

High school students are expected to adhere to the [Program Expectations and Campus Regulations](#), which you will need to sign in order to attend the program. Safety is a top priority, and students must follow these [Expectations](#) to ensure the well-being of the community. Any rule violation will result in some level of adjudication. If found committing a violation, students will meet with a member of the professional staff who will then decide the best course of action. Students found committing major infractions will be sent home.

[SCS Pre-Collegiate Student Conduct Sanctioning Guide](#) – (Review this guide prior to attending)

The fundamental principle guiding the imposition of sanctions in the [SCS Pre-Collegiate Student Conduct Sanctioning Guide](#) is founded on the University's effort to balance and uphold community standards with the educational development of its students in addressing individual behavior. The sanctioning component of the [SCS Pre-Collegiate Student Conduct Sanctioning Guide](#) is designed to achieve the following goals:

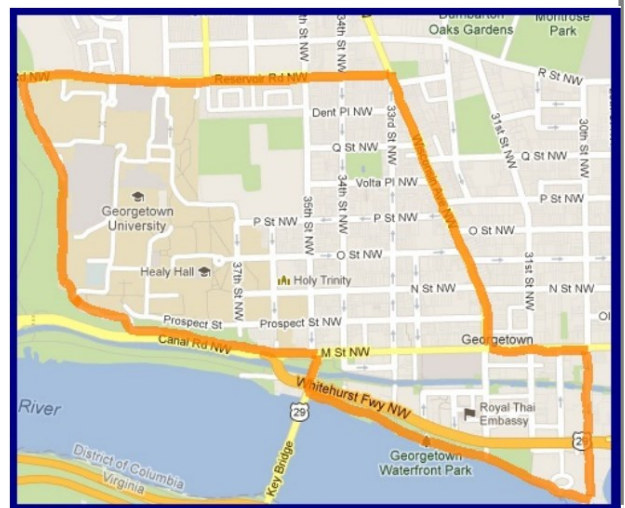
- Reestablishment of order while considering the common good, which sometimes necessitates the temporary or permanent removal of the offender.
- Mechanism within which offenders can reflect upon their actions and their impact on both themselves and others.
- Restoration of the offender to good standing within the community provided the safety of the community is not jeopardized by the individuals' presence or return.
- Restitution to those harmed by the offender's actions to the degree possible.

Unstructured Time Policy

Students in The College Preparatory Program have some unstructured time. Resident Assistants provide social opportunities to gather and participate in a variety of activities around campus, the Georgetown neighborhood, and sometimes, in DC. Students sometimes choose to not participate and go off on their own. Students are permitted to go into the Georgetown neighborhood, bounded on the north by Reservoir Road, on the east by Wisconsin Avenue, and on the south by the M Street corridor (up to 30th Street).

We discourage any students from exiting the Georgetown neighborhood unaccompanied. However, if a student chooses to leave the above boundaries, they are required to sign out on the Student Out sheet located on their Summer Resident Assistant's door when leaving and sign back in when returning to the floor. Failure to abide by this policy will result in judicial repercussions.

We encourage all students to adhere to safety recommendations: never walk alone at any time of the day, but especially at night; lock your door and always carry your keys; wear your summer SCS lanyard with contact information, and stay aware of one's surroundings while walking (not listening to music/talking on the phone).



DURING YOUR PROGRAM

Off-Campus Leave and Overnight Stays

Given the intense academic nature and truncated timeframe for socializing, students are not permitted to arrange for late curfew or to spend nights away from campus during the Program. In a few extenuating circumstances, permission to be late for curfew or to be away from campus for a night may be granted. Requests for such permission must be filled out by the parent/guardian and must be received **72 business hours PRIOR TO THE DATE OF DEPARTURE** by filling out the following form: <http://tinyurl.com/ExtendedLeaveRequest2015>.

Early Dismissal Requests

Requests to depart a program prior to its official conclusion must be filled out by the parent/guardian and are preferred at least **72 business hours PRIOR TO THE DATE OF DEPARTURE** by filling out the following form: <http://tinyurl.com/EarlyDepartureRequest2015>

Any requests conflicting with structured academic programs are not approved. The Office of Residential Living manages all requests and starts accepting requests on May 1, 2015. Staff will begin processing and responding to requests on June 1, 2015, reply to them in the order they are submitted throughout the summer, and strive to reply within 72 business hours. Please keep in mind, during high peak times the response might be delayed.

The Office of Residential Living retains ultimate decision authority on all requests. All requests, both confirmed and denied, are shared with Residential Living and SCS staff.

Important Contacts to Share with Your Parents

For emergencies outside of business hours, you may contact the Resident Assistant on Duty at 202-230-7111. You can also contact the Department of Public Safety at 202-687-4343 and ask to be connected to the Residential Community Director on duty.

For judicial concerns and housing issues while on campus, students should contact the Office of Residential Living at 202-687-4560 between the hours of 9am and 5pm Monday through Friday.

For all other questions Monday-Friday from 9am-5pm, please contact a Parent Services Advisor at 202-687-7087 or via email at highschool@georgetown.edu.

Residential students are not permitted to have a car on campus. Some non-resident students may choose to drive to campus for their classes, however, please be aware that parking is extremely limited.

Non-Resident Students

Non-resident students have the same access and privileges to all University resources as resident students including [University libraries](#), the [Yates Field House](#), and the [Student Health Center](#). In addition, all non-resident students are assigned a Resident Assistant for safety and supervision while on campus. The assigned Resident Assistant will also communicate with the commuting students regarding social events and activities. Non-resident students are encouraged to participate in the full range of summer events—from organized movie nights and social activities to cook-outs and dances! The Summer Hoya events may take place in the evening as well as during the weekend. If you have any questions regarding social events and activities you should contact your assigned Resident Assistant once your session has started.

Non-residents should arrive on campus in time for the first class meeting of each day. Non-resident students are also required to attend Check-In on June 21st.

RESIDENTIAL LIVING

RESIDENTIAL LIVING

Residential living at Georgetown is as much a part of the college experience as the actual classwork. Special floors are designated for the Summer Hoya residents and each room has wireless access allowing you to study after class.

Residence Halls

A student learns the residence hall in which he or she will be staying two weeks prior to the start of his or her program. The residence hall assignment will be e-mailed to the student. At check-in, all students are given a room key. At the end of your stay, you are expected to return the key at check-out. Failure to return the key will result in a \$50 lock change fee.

All of the residence halls are air-conditioned; however, students may bring fans if they wish. Every room is carpeted and furnished with a bed, a desk, and a chair for each resident. Bookshelves, drawers, and closets are built into the rooms. If you have any additional housing questions, please visit [Student Living](http://studentliving.georgetown.edu) at <http://studentliving.georgetown.edu>.



Students are assigned to a Resident Assistant. Resident Assistants live in the residence halls with students and receive extensive training. Resident Assistants will work with you to maintain a positive community on the floor through community-building activities. Resident Assistants are assigned to groups of approximately 50 high school students.

Each night after 7:00pm, Resident Assistants are available to high school students.

Curfew, Quiet Hours, and Bed Checks

Please note that Monday-Thursday, floor curfew is at 11:00pm and bed checks are at midnight. On Friday and Saturday, floor curfew is at midnight and bed checks are at 1:00am. Please be aware that these Residential Living policies are designed to ensure the safety and security of all high school Summer Hoyas living on the Georgetown campus. Twenty-four hours a day reasonable quiet must prevail in University-owned housing. An atmosphere of quiet is especially to be maintained between the hours of 9:00 pm to 9:00 am.

Roommates

In order to support a true college living and learning experience the Summer Programs for High School Students does not accommodate roommate requests. Students will meet their roommates on check-in day; however, students are not guaranteed a roommate and may be assigned to a single room.

Guests

As outlined in the [Program Expectations](#) form, student hosts are responsible for the behaviors of any individuals one allows access to the residence halls. Guest(s) of a different sex from the host may visit in the common room of the residence hall only and may not be in the hallway or individual room of the host.

A. The right to quiet takes precedence over a roommate's privilege to have guests of the same sex in their residence hall room. If one roommate wishes to have quiet time and another roommate's guests are interfering with the necessary quiet, the guests shall be asked to leave the room.

B. No overnight guests are permitted at any time. No persons of college age are permitted at any time. No guests are allowed after curfew and/or during quiet hours.

RESIDENTIAL LIVING

Security

Students use their GOCard to access their residence hall. To ensure safety, security guards are stationed at major residence hall access points. The [Department of Public Safety](#) supervises all security guards. Additionally, the University operates an emergency response team 24 hours a day to respond in the event of significant emergency situations.

Laundry

High-Efficiency laundry facilities are available in the residence halls. Students pay for laundry services using funds that you add to the GOCard.

Mail

Please address packages and letters to your Summer Hoya's Residence Hall Office (e.g., New South Residence Hall Office, Kennedy Residence Hall Office, etc.) at 37th and O Streets, N.W., Washington, DC 20057. Please be sure the student's name and "College Preparatory Program" are written clearly on the package. Summer Hoyas will need to present a photo ID when picking up a package.

Property Damage

All students are expected to maintain their rooms in a clean manner and are responsible for the care and condition of the rooms and corridors they occupy. Students will be held financially responsible for the cost of repairs for any damages and the cost of any special cleaning needed to return the room or corridor to their move-in condition. Georgetown University is not responsible for the loss of, or damage to, any property of the student. The University recommends that individuals carry insurance on their belongings. Items left behind after a student checks-out of the program will be donated to charity.

Clothing

Summer in Washington is hot and humid at best and sweltering and very humid at worst. Keep this in mind when packing clothes and bring cool, comfortable clothing. Generally, dress is informal.

Students should plan on packing a couple of business casual outfits (khaki pants and button-down shirt or skirt/blouse/dress) for any special outings or events. A good pair of walking shoes is highly recommended, as is a bathing suit -- you will have use of the pool in [Yates Field House](http://recreation.georgetown.edu/yates) (<http://recreation.georgetown.edu/yates>).

Packing List

- Blanket or comforter
- Towels and Towels
- Pillow and pillow case
- Sheets for the bed
(extra-long twin)
- Alarm Clock
- Clothing hangers
- Umbrella
- Cell phone/charger
- Laundry detergent
(High-Efficiency)
- Sunscreen
- Shower Bucket and Shoes
- First-Aid kit
- Government Issued Photo ID
- Health Insurance Card
- Medications (if applicable)

ON-CAMPUS RESOURCES

ON CAMPUS RESOURCES

[Bookstore and Leavey Student Center](#)

The [Main Campus University Bookstore](#) is located in the Leavey Center. Purchase souvenirs and school supplies here, or pick up some Georgetown apparel to remember your summer!

The Thomas & Dorothy Leavey Center, also known as the student center, is a 255,000-square-foot structure providing recreational and meeting places for students, faculty and staff, as well as a 146 room hotel and conference center and various eating facilities.

Recreational Facilities

Take advantage of the extensive sport and recreational facilities at [Yates Field House](#). Access is free during your program(s) with your GOCard.

Libraries

Students are able to read or study in one of the many [on-campus libraries](#). The main on-campus library is Lauinger Library. Students need to present their GOCard in order to gain entry to Lauinger Library. More information regarding Georgetown library services can be found at <http://www.library.georgetown.edu>.

Computers & Internet

All Summer Hoyas have computer access at various library locations across campus. There are also kiosks located in the Leavey Center and on the ground floor of the Edward B. Bunn, S.J. Intercultural Center (ICC). All residence hall rooms have access to the internet using an Ethernet or wireless connection.



CHECK-IN DAY

DURING CHECK-IN, YOU WILL SIGN INTO YOUR PROGRAM AND WILL BE GIVEN A VARIETY OF PROGRAM MATERIALS, CAMPUS INFORMATION, A KEY TO YOUR RESIDENCE HALL ROOM, YOUR GOCARD, AND ADDITIONAL PROGRAM INFORMATION THAT YOU WILL USE THROUGHOUT YOUR TIME ON CAMPUS.

Check-in Day	
June 21	Event
2:00—6:00PM	Program Check-in and Pre-printed GOCard Pickup
4:00—6:00PM	Housing Key Pickup
5:00—8:00PM	Dining Hall Hours
7:00PM	Campus Tour
9:00PM	Residential Living Floor Meeting
11:00PM	Curfew
12:00AM	Bed Check

Check-in Day

- ◇ Pack your bags and know what to bring!
- ◇ Arrive on time
- ◇ Know where to park (or be dropped off)

Packing List

- Blanket or comforter
- Towels and toiletries
- Pillow and pillow case
- Sheets for the bed (extra-long twin)
- Alarm Clock
- Clothing hangers
- Umbrella
- Cell phone/charger
- Laundry detergent (High-Efficiency)
- Sunscreen
- Shower Bucket and Shoes
- First-Aid kit
- Government Issued Photo ID
- Health Insurance Card
- Medications (if applicable)



In order to receive your GOCard at check-in you must have an official, government-issued photo ID with you to present in person. **There are no exceptions to this policy.** If you need a government-issued photo ID, please visit the following website for guidance on obtaining an ID: <http://www.dmv.org/id-cards.php>. Please note that ID policies vary by state and country. It is your responsibility to arrive at check-in with your government-issued photo ID so please plan accordingly.

In order to check-in, you must complete the following items prior to your arrival to campus:

1. You must apply for your GOCard in advance. To apply for your GOCard prior to your arrival, please email your passport sized photo to GOCardphoto@georgetown.edu at least one month in advance of your program start date. Your email must include your name, NetID, and "College Preparatory Program."
2. You must complete and submit your Campus Life Forms at summer.georgetown.edu/forms
3. You must register and submit your tuition payment for your program in order to secure your spot.

CHECK-IN DAY

CHECK-IN DAY FREQUENTLY ASKED QUESTIONS

Can I arrive to campus a day early or stay a day late?

No, students must adhere to the program check-in and check-out times.

Does Georgetown University provide transportation to campus?

Georgetown University does not pick up students and bring them to campus. To get to campus, students must make arrangements to travel to and from area airports, train stations, and bus stations. Students can easily arrange ground transportation from the three area airports:

- Reagan National Airport is minutes from Georgetown
- Dulles International Airport is 25 miles from Washington, D.C.
- Baltimore/Washington International Airport is 40 miles from Washington, D.C.

Where should I be dropped off?

If arriving to campus by car, please have your driver drop you off at the University via the entrance on Canal Road. The address for the Canal Road entrance is 3609 Canal Road, N.W., Washington D.C. 20057. Students can take a taxicab or arrange to be picked up by Super Shuttle found at <http://www.supershuttle.com>.

If I am driving to Georgetown, where can my family and friends park?

If you are arriving by car with family or friends, please plan on entering the University via the entrance on Canal Road. The address for the Canal Road entrance is 3609 Canal Road, N.W., Washington D.C. 20057. You can find parking in the Southwest Quad parking garage. More information on parking can be found at the Office of Transportation Management or by visiting <http://otm.georgetown.edu>. Parking is on a first come, first served basis.

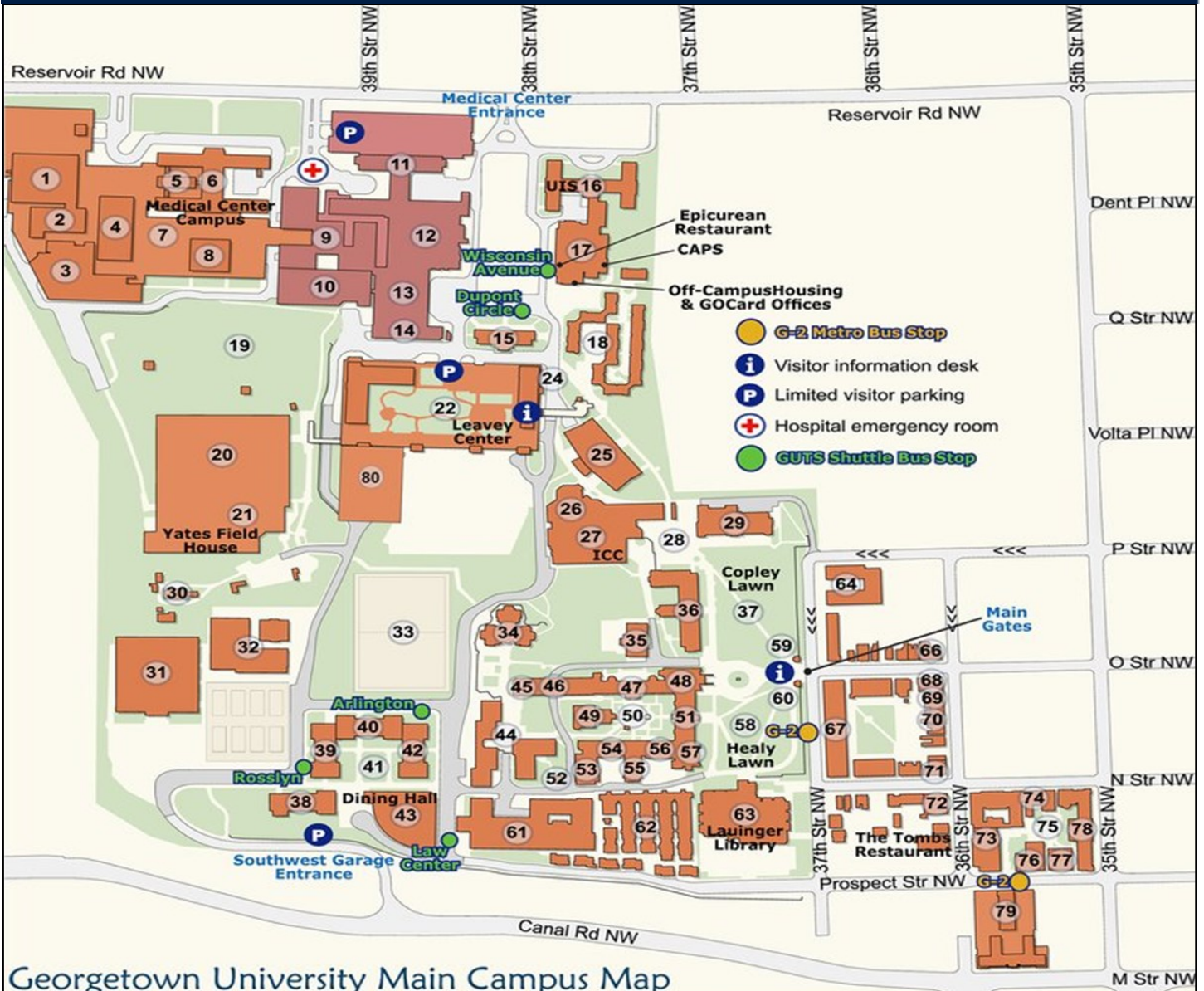
If I arrive early, what should I do with my luggage?

For students who are driving to campus, we recommend that you leave your luggage in your car until after you have picked up your housing key. For students who have flown or arrive to D.C. by train, a luggage room with limited capacity will be available.

Look for the HOYA SAXA sign as you arrive via the Canal Road entrance!



CAMPUS MAP



Georgetown University Main Campus Map

- (70) Academic Administration
- (71) Academic Administration
- (68) Alumni House
- (67) Alumni Square (Village B)
- (4) Basic Science Building
- (12) Bless Building
- (1) Building D
- (27) BunnIntercultural Center (ICC)
- (79) Car Bar
- (9) Concentrated Care Center
- (36) Copley Hall
- (37) Copley Lawn
- (49) Dahlgren Chapel
- (50) Dahlgren Quadrangle
- (17) Darnall Hall
- (35) Davis Performing Arts Center
- (75) East Campus Quadrangle
- (48) Gaston Hall
- (11) Georgetown University Hospital
- (53) Gervase Building

- (81) GO-Card Office
- (13) Gorman Building
- (72) GU Shops
- (33) Harbin Field
- (34) Harbin Hall
- (51) Healy Hall
- (58) Healy Lawn
- (32) Heating and Cooling Plant
- (18) Henle Village
- (26) ICC Auditorium
- (69) Institute of Diplomacy
- (38) Wolfington Hall
- (20) Kehoe Field
- (40) Kennedy Hall
- (15) Kober Cogan Building
- (63) Lauinger Library
- (22) Leavey Center
- (10) Lombardi Cancer Center
- (78) Loyola Hall (LXR)
- (24) Main Shuttle Bus Stop

- (56) Maguire Hall
- (42) McCarthy Hall/ McShain Large
- (31) McDonough Gymnasium
- (45) McNeir Auditorium
- (52) McSherry Building
- (5) Medical & Dental Annex
- (6) Medical & Dental Building
- (54) Mulledy Building
- (74) Nevils Building
- (46) New North
- (3) New Research Building
- (61) New South Residence Hall
- (59) North Gatehouse
- (19) North Keyhoe Field
- (43) Leo O'Donovan Dining Hall
- (30) Observatory
- (47) Old North
- (14) Pasquerilla Healthcare Center
- (64) Poulton Hall
- (7) Pre-Clinical Science (PSB)

- (80) Rafik B. Hariri Building
- (28) Red Square
- (66) Reed Alumni Residence
- (82) Regents Hall
- (25) Reiss Science Building
- (2) Research Resource Facility
- (39) Reynolds Residence Hall
- (57) Riggs Library
- (55) Ryan Hall
- (76) Ryder Hall
- (60) South Gatehouse
- (41) Southwest Quadrangle
- (16) St. Mary's Hall
- (62) Village A
- (44) Village C
- (73) Walsh Building
- (29) White-Gravenor Hall
- (77) Xavier Hall (LXR)
- (21) Yates Field House

CHECK-OUT

Check-out and Leaving Georgetown University

The check-out process begins Friday night. On your last night, you are responsible for packing your belongings, cleaning your room, and removing all trash. Also, your Resident Assistant will distribute Key Return envelopes. On your envelope, you are expected to clearly print your full name. When you are ready to check-out the next morning, place your key in your envelope and return your envelope to your Resident Hall Office.

Failure to return your key will result in a \$50 lock change fee.

Check-out is on the last Saturday of your Program, July 11th. Check-out begins at 7:00 AM and must be completed by 8:00 AM. During this time, students will be directed to store their luggage in a secured room. After storing your luggage, students will have time to attend breakfast between 8:00 AM and 9:00 AM. Beginning promptly at 9:00 AM, your program will hold a closing ceremony.

Immediately following the closing ceremony, students depart campus. For students who are being picked up by parents or family, you should arrange for pick up on the Southwest Quad, shortly after 10:00am. Parents and family should enter the University via the entrance on Canal Road. The address for the Canal Road entrance is 3609 Canal Road, N.W., Washington D.C. 20057.

Students can also easily arrange ground transportation to the three area airports:

- [Reagan National Airport](#) is minutes from Georgetown
- [Dulles International Airport](#) is 25 miles from Washington, D.C.
- [Baltimore/Washington International Airport](#) is 40 miles from Washington, D.C.

Early Dismissal Requests

Requests to depart a program prior to the Saturday morning Closing Ceremony, must be filled out by the parent/guardian and are preferred at least **72 business hours PRIOR TO THE DATE OF DEPARTURE** by filling out the following form: <http://tinyurl.com/EarlyDepartureRequest2015>

Any requests conflicting with structured academic programs are not approved. The Office of Residential Living manages all requests and starts accepting requests on May 1, 2015. Staff will begin processing and responding to requests on June 1, 2015, reply to them in the order they are submitted throughout the summer, and strive to reply within 72 business hours. Please keep in mind, during high peak times the response might be delayed.

The Office of Residential Living retains ultimate decision authority on all requests. All requests, both confirmed and denied, are shared with Residential Living and SCS staff.

Saturday Check-Out Schedule

7:00 AM—8:00 AM	Check-out
8:00 AM—9:00 AM	Breakfast
9:00 AM—10:00 AM	Closing Ceremony