Schedule and Location:
Credit hours: 6
Class hours: MTWRF
Class location:
Professor: Muhammad Habib
Office: Poulton Hall North: 206
Office Hours: Monday & Wednesday 2:00 pm - 3:00 pm, or by appointment
Email: Muhammad.Habib@georgetown.edu
012-Course Description (from the Course Catalog):
This is the second semester course in a sequence of Intensive First Level Modern Standard Arabic (MSA). Students will meet 5 times for 65 minutes to write, speak, read and listen in Arabic.
This semester course offers students the opportunity to extend their knowledge of Arabic in wider contexts of use as presented in lesson 8 through 17 in the textbook Al Kitaab and in supplementary materials offered by the professor.

Course Materials:
4) Blackboard: to post Announcements, assignments and Emails, so check frequently.
5) Handouts.

Course Objective of Arabic 012:
By the end of the semester you will, in-shaa'a-llaah have reached Intermediate-Low to -Mid proficiency in Arabic, which means that you will be able to:
1) Speak about yourself, and your environment, initiate and sustain conversations on a number of topics (e.g., family, friends, study, etc.), and narrate in present, past and future time frames.
2) Read texts on familiar topics and understand the main ideas without using the dictionary.
3) Comprehend simple Arabic discourse dealing with familiar topics.
4) Carry out written transactions connected to daily life and write short letters and essays.
5) Be familiar with many aspects of Arabic culture and belief, such as social and religious customs and traditions, family life, and education.
6) Recognize and use verbs in all major tenses, recognize and form complex sentence structures such as dependent clauses, and recognize and use negation patterns, conditional sentences, relative pronouns, and case endings for nouns and verbs.
7) read the time, learn names of clothes, months of the year, and more countries and capitals.
8) learn to use Arabic dictionary.
9) learn to type in Arabic.

Course language:
By the end of the semester we will be conducting most class activities in Arabic as we learn more vocabulary and grammar, it will be possible to ask and answer most of your questions in Arabic.

Grade Distribution:
<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance and Participation</td>
<td>10%</td>
</tr>
<tr>
<td>Homework &amp; Correction</td>
<td>15%</td>
</tr>
<tr>
<td>(10+quizzes)</td>
<td>10% (announced and unannounced)</td>
</tr>
<tr>
<td>4 tests announced</td>
<td>20%</td>
</tr>
<tr>
<td>Writing</td>
<td>10%</td>
</tr>
<tr>
<td>4-5 Oral interviews</td>
<td>10%</td>
</tr>
</tbody>
</table>
Final Exam including Oral 25%

Grades will be assigned according to the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.00 (93 - 100)</td>
</tr>
<tr>
<td>A-</td>
<td>3.67 (90 - 92)</td>
</tr>
<tr>
<td>B+</td>
<td>3.33 (87 – 89)</td>
</tr>
<tr>
<td>B</td>
<td>3.00 (83 – 86)</td>
</tr>
<tr>
<td>B-</td>
<td>2.67 (80 – 82)</td>
</tr>
<tr>
<td>C+</td>
<td>2.33 (77 – 79)</td>
</tr>
<tr>
<td>C</td>
<td>2.00 (73 – 76)</td>
</tr>
<tr>
<td>C-</td>
<td>1.67 (70 – 72)</td>
</tr>
<tr>
<td>D+</td>
<td>1.33 (66 – 69)</td>
</tr>
<tr>
<td>D</td>
<td>1.00 (60 – 65)</td>
</tr>
<tr>
<td>F</td>
<td>0 (below 60)</td>
</tr>
</tbody>
</table>

**Course requirements and grades**

1- **Attendance and Participation (10%)**

**Daily attendance is required. Consistently** attend class and do the homework.

Class time will be devoted to **activating** the vocabulary and structures that you have prepared at home through your homework. You should expect to spend 75% of class time doing activities in pairs and small groups. Thus, attendance and active participating in class is essential to your making good language proficiency gains and doing well in class. **This part of your grade will be based on daily "attendance and participation " grade assigned by your instructor and TA according to the following criteria:**

5- You are **actively** engaged in developing your Arabic proficiency and communicating in Arabic **as much as possible** with your partner /classmates /instructor from the moment you walk into the class until you leave it.

Full credit will be given when you,

i. arrive to class on time.

ii. are well prepared for class, which means that you have listened to recorded materials on the DVD, learned the new vocabulary, read grammar explanations carefully and done the homework drills based on these explanations before coming to class.

iii. you submit fully completed homework at the beginning of class.

iv. are alert

v. participate actively when we are working together in class.

vi. make maximum use of pair/group work time.

4- you are present but lacking in one of the above criteria for full credit in participation.

3- you are present but lacking in two of the above criteria.

2- you are present but lacking in three of the above criteria.

1- you are present but lacking in more than three of the above criteria. For instance, you come late to class, submit incomplete homework, and are not focused on the assigned task during pair/group work.

0- **Absent.**

**Attendance policies**
If you are absent from class you will receive a "0" for that day's attendance and participation. I may excuse up to three hours/absence at the end of the semester. If you are sick please bring a signed doctor's slip, coach, or dean note. More than three unexcused absences will result in a lowered grade for the course. More than 10 absences-whatever the reason-will result in an "F" for the course. Please inform me by email of absence as soon as possible before-not after-the class you will miss.

2- Homework Assignments and correcting mistakes (15 %)
Expect to spend about 2-3 hours at least on homework for every class session. To prepare for the learning that takes place through practice in class, you will listen, read and study new material at home. There will be designated homework in the schedule. Daily written assignments due at the beginning of class. Homework assignments will be rated on a scale of 1 to 5 (5 = excellent; 4=good but not your best effort; 3= mediocre; 2= poor; 1= very poor work). You will be rated on the overall quality of your work, not merely on the number of correct or incorrect answers. Note that you do not have to have everything 100% correct on your homework in order to get "5" as long as you have made your best effort.
On each homework assignment:
1- Write your name in Arabic.
2- Write the drill # and page.
3- Staple pages together.
4- Write every other line in order to leave room for feedback from your instructor or TA.

Homework correction
You will be asked to make corrections on your written homework-on the same sheet-using a different color ink. Your instructor will use a simple code to mark errors in writing/spelling, and grammar.

Honor System:
Both student and instructor of the course are to abide by Georgetown University Honor System. http://www.library.georgetown.edu/resource/tutorials.htm

Keep in Mind:
Maintain a ring folder for the class, and all completed homework and grammar handouts for reference.

Taking responsibility for Learning:
Let me or the TA know about the problems you have as you encounter them. Waiting will not help. Since language learning will be cumulative through both semesters and later in your future Arabic studies, it is critical that you address any challenge immediately.

Blackboard:
Course Syllabus and homework assignments are made available on Blackboard.

**Arabic on Your Computer:**
Do you know that you can type in Arabic for Windows?
Visit this site Arabic keyboard.com for step-by-step instruction on how to display and type in Arabic characters as well as attend free online Arabic typing lessons.
1- Arabic keyboard Online,
2- أسرع موقع لكتابة العربية.

The Final will be announced later

*Happy learning*