

Facilitation

The Georgetown University Certificate in Facilitation teaches students how to design and facilitate face-to-face meetings and gatherings. Students will learn how to create magic in the room by bringing about shifts in thinking, new alignments and consensus, and commitment to fostering action outside of the room that leads to momentum and results. The curriculum provides a dual focus – the technical approach will provide new skills and knowledge to students, and the transformational approach will connect the participant and with his or her own identity and presence as a facilitator.

FEATURES OF THE PROGRAM

- Transform how people communicate with one another and work together
- Design gatherings that get results
- Develop a sense of presence, confidence, and an innate understanding of group dynamics to set the tone and energy in a room

DESIGNED FOR

This program is designed for current facilitators, leadership coaches, change consultants, human resource professionals and organizational design practitioners interested in building their skills. However, the program will be relevant for anyone who manages a team that needs dialogue to generate ideas and move forward.

CERTIFICATE REQUIREMENTS

To receive the Certificate in Facilitation students must successfully complete all three (3) required courses for a total of 6.3 Continuing Education Units (CEUs), or 63.0 contact hours.

Being a Facilitator	Required	2.10
The Art of Facilitation: Design and Craft	Required	2.10
Capstone: Facilitating Teams and Groups	Required	2.10

PROGRAM FORMAT & SCHEDULE

Students complete three modules in sequence over a three-month period. Overall, the program includes 63 hours of instruction. Courses meet from 9:00 am to 5:00 pm on three consecutive days, Monday through Wednesday, once per month.



Learn More

scs.georgetown.edu/itl

Please visit us online for course descriptions, course dates, and registration information.

You may also contact our program staff:

itlprograms@georgetown.edu

202.687.7000

Campus Location

640 Massachusetts Ave NW
Washington, DC 20001

Program Prerequisites

Bachelor's degree or equivalent

2-4 years of professional experience leading groups or teams

Openness to feedback, self-examination

Admissions and Registration

Application required

Tuition

Tuition varies by course. Total certificate program tuition including all three (3) required courses is \$5,995.00.

**An interest free payment plan and employer payment options are available.*

COHORT SCHEDULE

Supplementing the nine (9) days of in-person classes, students will complete assignments throughout the program, including some reading, writing, reflection, and practice assignments. Estimated time commitment outside the classroom is 1-2 hours per week throughout the three-month program; however, the student's leadership role will provide the primary place of practice and study. Overall, the program includes 63 hours of instruction.

FALL 2016 COHORT DATES

Being a Facilitator	Mon/Tue/Wed, 9:00AM - 5:00PM November 14-16, 2016
The Art of Facilitation: Design and Craft	Mon/Tue/Wed, 9:00AM - 5:00PM December 12-14, 2016
Capstone: Facilitating Teams and Groups	Mon/Tue/Wed, 9:00AM - 5:00PM January 30-February 1, 2017

SPRING 2017 COHORT DATES

Being a Facilitator	Mon/Tue/Wed, 9:00AM - 5:00PM March 20-22, 2017
The Art of Facilitation: Design and Craft	Mon/Tue/Wed, 9:00AM - 5:00PM April 24-26, 2017
Capstone: Facilitating Teams and Groups	Mon/Tue/Wed, 9:00AM - 5:00PM May 22-24, 2017

HOW TO APPLY

The Facilitation program runs two cohorts each year during the spring and fall semesters. The program has a highly competitive and selective admissions process. For each cohort, an application review committee offers admission to a diverse group of students to enrich the classroom experience.

For best consideration into the program, applicants must submit a completed online application form and all required supporting documents prior to the close of business (5:00pm EST) on the application deadline for their desired cohort. Application requirements include:

- Online Application Form
- Short Essay
- \$35 Nonrefundable Application Fee

The final application deadline for the Fall 2016 cohort is August 1, 2016.

The final application deadline for the Spring 2017 cohort is December 1, 2016.

Faculty

The faculty at the Institute for Transformational Leadership are multi-faceted and diverse with respect to educational background, experience, expertise, and research interests. The instructors in the Certificate in Facilitation program are master practitioners and facilitation trainers.

Program Leadership

Program Director **Rae Ringel** is a certified executive coach and founding President of The Ringel Group. She is also a faculty member for Georgetown University's Certificate in Leadership Coaching and was recognized in 2013 by the International Coaching Federation for excellence in the field. An innovator in the areas of coaching, facilitation and training across sectors, Ringel offers deep experience in the areas of fundraising and board development. Prior to starting the The Ringel Group, she was the Director of Professional and Volunteer Development at United Jewish Communities, where she devised an award-winning interactive web-based training program and myriad conferences in service of over 20,000 professionals and volunteers. In cooperation with ChangeCraft, Ringel runs an ongoing facilitation-training program for executives and business owners from around the world.