

May 2010 Commencement Summary

Bob Schieffer Speaks at 2010 Commencement

CBS *Face the Nation* moderator Bob Schieffer told new graduates to remember those who encouraged them.

Diploma Pick-Up

If you did not yet receive your diploma and graduated officially in May 2010, please contact Patrick Brennan at 202-687-8700.

Commencement Video

You may order a video copy of Commencement from GUTV at:

http://main.gutvonline.com/?page_id=11. The direct link to the order form is:

<https://spreadsheets.google.com/viewform?formkey=dEJhcUJpYTE1UWFvM0kyZGxqVXIYUmc6MA>.

Commencement Photography

You may access and download photos from Commencement at:

<http://www.photoshelter.com/gallery/20100522-SCS-Ceremony-For-Students/G00003ZFBWKCgG6Y>.

The password is: GU.SCS.Grad.2010. Please note, Tropaia photography will be accessible soon. Please continue to check this page for updates.

2010 Commencement Program Book

While supplies last, please feel free to pick-up extra copies of the 2010 Commencement Program Book in the Graduate Liberal Studies office located in ICC, room 225.

Saturday, May 22, 2010 Ceremony: 6:00 p.m., McDonough Gymnasium Reception: 7:30 p.m., Georgetown University Hotel South Gallery RSVP required for Commencement Ceremony ONLY

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Commencement Ceremony Check-in Procedures and Participation

The School of Continuing Studies Commencement for the Bachelor of Arts in Liberal Studies, Master of Arts in Liberal Studies, Doctor of Liberal Studies, and Master of Professional Studies degree programs will be held on **Saturday, May 22, 2010, at 6:00 p.m.** in the [McDonough Gymnasium](#). The formal procession into the Gymnasium will begin promptly at 5:45 p.m. Students should report to the tent located outside of the McDonough Gymnasium by 5:00 p.m. for official check-in and lineup by program.

Participation in the Commencement Ceremony is limited to students who have been awarded degrees between July 2009 and May 2010 or who are within six hours of graduating in the summer 2010 term. Only the names of students who have graduated appear in the official Commencement Book each year.

All students will receive a packet of announcements through their respective home departments prior to graduation. Announcements are for information only (not tickets), and announcements will not serve as tickets for access to the ceremony.

Participating faculty members should arrive by 5:00 p.m. for official check-in and lineup. Information concerning the check-in and lineup location will be provided at a later time.

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Commencement Ceremony RSVP Requirements for Students

To help us keep track of numbers for planning purposes, kindly RSVP with your total number of guests by completing the RSVP form. The form has been updated to reflect the change in the number of guests allowed.

All students, including those who completed the form prior to the update, are asked to complete and submit the revised **RSVP** form no later than **Friday, May 7, 2010**.

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Commencement Ceremony RSVP Requirements for Faculty and Staff

To help us keep track of numbers for planning purposes, complete the **RSVP** form, which has been updated to reflect the change in the number of guests allowed. In the drop-down box on the form, please indicate whether you are a faculty member or staff member. **Please RSVP** no later than **Friday, May 7, 2010**.

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Commencement Ceremony Rain Location and Seating Restrictions

The Office of the Dean, in collaboration with the University Registrar Office, has negotiated a plan to allow students to invite an unrestricted number of guests to both the ceremony and reception. The School of Continuing Studies has secured the McDonough Gymnasium, which is the location for another Georgetown School's graduation ONLY if it should rain on Commencement Day.

In the event of rain, the School of Continuing Studies will hold its graduation ceremony at the Georgetown University Hotel and Conference Center Ballroom and South Gallery located in Leavey Center.

Because of the Conference Center's limited space, each student will receive four rain-location tickets in advance of the ceremony date to distribute to their guests. Two white tickets will provide two of your guests access to see the physical ceremony at the Conference Center. The remaining two tickets will give your two additional guests access to one of two *overflow* locations where they will be able to watch the ceremony on a large screen. Your guests will be required to show either an Intercultural Center (ICC) or Lohrfink Auditorium *overflow* ticket which are color-coded by location.

Please note that in the event of rain, there will be **no restrictions** to the number of guests you may invite to the Commencement Reception.

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Request Special Needs for Commencement Day

Sign interpreters will be present at the ceremony. If students or friends/family have other special needs to help them enjoy the ceremony, please let us know by **Wednesday, May 12, 2010**, in an e-mail to scsgrad@georgetown.edu. We will do our best to accommodate special needs.

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Instructions for Ordering Your Cap and Gown for Students

Graduating students who have not already ordered regalia may purchase gowns at the bookstore the week of Commencement, Monday, May 17, to Saturday, May 22. The bookstore will be operating on extended hours during the week of Commencement.

Monday, May 17, to Friday, May 21, 9:00 a.m. to 7:00 p.m.

Saturday, May 22, 8:00 a.m. to 6:00 p.m.

Students may also purchase regalia by calling the bookstore catalog department at **1-800-548-5452**. Cap and gown rental is not offered. The hood for the Master of Arts in Liberal Studies degree is white. The hood for the Master of Professional Studies degree is peacock blue. Students may not participate in the ceremony without appropriate academic regalia.

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Instructions for Ordering Your Cap and Gown for Faculty

Participating faculty members are asked to wear their own academic regalia to the ceremony. The Office of Academic Affairs has a limited supply of hoods and robes for faculty members who do not have regalia and plan to participate in the ceremony. Regalia can be purchased or rented through Jostens at www.jostens.com/college. Jostens will be on campus, outside of the bookstore at the Leavey Center, on April 13, 14, and 15 from 10:00 a.m. to 4:00 p.m.

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Preparing for Graduation: Academic Clearance and Financial Holds

The academic clearance process for graduation can be completed only after all grades have been submitted and recorded. Students who do not have all grades recorded cannot be cleared. Therefore, we ask all graduating students to notify their instructors of their intent to graduate and to encourage their instructors to post grades in a timely manner. Students may not graduate with outstanding incompletes on their record. International students should contact the [Office of International Programs](#) at (202) 687-5867 to update their status.

All students are encouraged to review their transcripts with their academic departments as they prepare for graduation to ensure that everything is in order.

The University cannot distribute diplomas or official transcripts to students with financial obligations in excess of \$100. It is imperative that students resolve all financial obligations prior to graduation through the Office of Student Accounts, located on the lower level of [White Gravenor](#).

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Commencement Reception

The Commencement Ceremony will be followed by a Commencement Reception at the Georgetown University Hotel South Gallery (located in Leavey Center) at 7:30 p.m. Students can pick up their diplomas at the reception. Students are encouraged to invite as many guests as they wish to the Commencement Reception. Tickets are not required for this event, regardless of weather. There are no restrictions to the number of guests you may invite to the Commencement Reception.

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Georgetown Diploma

All Georgetown University graduates earn the official Georgetown diploma, written in Latin, and reflecting the history, tradition, and values of the University. A full translation of the diploma is provided upon graduation along with a traditional blue-and-gray ribbon (the Georgetown colors) and suggestions for matting and framing. The degrees offered through the School of Continuing Studies include: The Bachelor of Arts in Liberal Studies (*Artium Baccalaureatum in Studiis Liberalibus*); the Master of Arts in Liberal Studies (*Magistratum Artium in Studiis Liberalibus*); the Doctor of Liberal Studies (*Doctorem Studiorum Liberalium*); and the Master of Professional Studies (*Magistratum Professionalium Studiorum*). View a sample [Georgetown Diploma](#).